



Nevada Joint Union High School District Independent Citizens' Bond Oversight Committee, Regular Meeting Minutes

February 5, 2018

5:00 p.m.

**Nevada Joint Union High School District
Bear River High School, Room C202
11130 Magnolia Road
Grass Valley, CA. 95949**

1. CALL TO ORDER

Committee Vice Chair Katy Schwarz called the meeting to order at 5:03 p.m.

2. ROLL CALL

Vice Chair Schwarz called roll; the following committee members were present: Julie Barnum, Bob Branstrom, , Irene Frazier, Rob Katzenstein, Heino Nikolai, and Katy Schwarz. Steve French arrived shortly after roll call was taken.

Others present: Dr. Louise Johnson, Laura Flores, Paul Palmer and Trisha Delaney.

3. APPROVAL OF AGENDA

Bob Branstrom motioned, Julie Barnum seconded, and the Committee approved the Agenda 7-0.

4. PUBLIC COMMENT

There was no public comment.

5. CONSIDERATION OF MINUTES

The minutes from the November 6, 2017 meeting were reviewed by the Committee. Mr. Katzenstein motioned, Ms. Frazier seconded, and the Committee approved the meeting minutes 7-0.

6. DISCUSSION/ACTION ITEMS

6.1 Superintendent Welcome

District Superintendent Dr. Johnson welcomed the Committee and introduced Michelle Hanson, the District's Measure B Bond Auditor.

6.2 Presentation of June 30, 2017 Measure B Bond Building Fund Financial and Performance Audit Report

Michelle Hanson, District Auditor, summarized the methodology and results of her audit. She 'sampled' projects that had a noticeable amount of work-in-progress, and found the District is spending Measure B funds only on projects approved by voters in the 2016 Facilities Improvement Plan and the expenditures are for "allowed" expenses only.

6.3 Presentation of Status for Active Bond Projects

Paul Palmer, Director of Planning and Construction, presented a pictorial overview of Bond projects. Most of the 2017 projects are wrapped up, and we're now focused on projects beginning construction in 2018

6.4 Review of Bond Expenditures from September 2017 through December 2017

These documents were provided to Committee members in advance of the meeting, so Director Palmer asked if Committee members had any questions.

6.5 Review of Budgets and Expenditures to Date for Each First Issuance Bond Project

These documents were provided to Committee members in advance of the meeting, so Director Palmer asked if Committee members had any questions.

Rob Katzenstein thought the budget for the NUHS Pool Building renovation and boiler replacement seemed high (\$1M+) given the scope of the work. Director Palmer explained the budget estimate is not based on a refined design, but based on the Facilities Improvement Plan document published in 2016, a fact reiterated by Dr. Johnson. When the project has a more refined design, the cost estimate will more accurately reflect the true costs. Director Palmer also stated we are in a very tight bidding environment, and that since 2012 more than 500 school districts have passed a construction bond.

Additionally, Rob Katzenstein expressed concern about some of the fees Siteline Architecture was receiving. Director Palmer explained these fees also include the services of their consultants, such as the civil engineer, electrical engineer, etc.


6.6 Election of Committee Chairperson and Vice Chairperson to Serve for the Next 12 Months

Vice Chair Schwarz proceeded to take nominations for the position of Committee Chairperson. Heino Nikolai asked if she would mind serving a term as Chairperson. She said she wouldn't mind. Steve French then motioned her nomination as Committee Chairperson, which was seconded by Rob Katzenstein and approved by a vote of 7-0. Vice Chairperson Schwarz then asked Rob Katzenstein if he'd be willing to serve as Vice Committee Chairperson. After gaining an understanding of the responsibilities, he declined the nomination. Heino Nikolai then volunteered and was nominated by Rob Katzenstein, which was seconded by Katy Schwartz, and approved by a vote of 7-0.

7.0 The next meeting of the Independent Citizens' Bond Oversight Committee is scheduled for 5:00 p.m. on Monday, May 7, 2018; location TBD.

8.0 The meeting was adjourned at 6:01 p.m.


Katy Schwarz, Committee Chairperson


Louise B. Johnson, Superintendent and Committee Secretary